HKIMS PTO MEETING Wednesday, September 4, 2019

Meeting was called to order by Jon Leiberman @ 7:02pm.

Members in attendance: PTO Board- Jon Leiberman (President), Karen Castelli (Co-Vice President), Sarah Judge (Co-Vice President), Jen Savoy (Treasurer), Alisha McNamara (Secretary), Principals- Eric Larson (IS) & Dolores Bates (MS), Christine Patterson, Jen O’Neal, Maura Natanzon, Jessica Crawford, Danielle Tabaka, Genevieve Filion, Jen Favalora, Billie Jean Noonan, Krystina Medina, Michele Ouellette

Principals’ Updates:

Eric Larson- Great opening to the school year. The kids enjoyed the first few days and the new playground has been a hit. He thanked the PTO and transition team for their support.

Dolores Bates- The Welcome Back banner, balloons, and t-shirts for the Intermediate school students were well-received. Thank you, PTO!

Draft Budget:

Passed unanimously

Committee Updates:

Yearbook- Vote was taken to use School Annual for the Intermediate School students. They have BOGO pricing and the students can work in an after-school club to learn the layout, etc, and ultimately assist in putting the book together.

Fundraising- KES and BES shared their fundraisers planned for the year. (BES- Lyman Orchards, ‘Un-Fundraiser’ (accepting cash donations), and Boosterthon // KES- bricks, Bishops Orchards) We would like to have each PTO share the information for other schools’ fundraisers on their websites and Facebook pages to create community and awareness of what each school is doing.

Logo Wear- Fall sales run through 9/27/19. PTO will receive $2 per item for profit.

Harlem Wizards- Karen Castelli updated the PTO on the Harlem Wizards fundraiser. Flyers will be going out to Elementary and Intermediate school children. Email will go out to Middle School parents. There will be three 20-minute assemblies in each of the schools to promote the game. Staff team is set. Corporate sponsors donations have covered the costs of the team t-shirts. We have an anthem singer, student and parent volunteers, concessions, and ‘security’ parents. Marketing going well with posters, social media, and flyers.

Bylaws & Name change for the PTO:

A vote was passed to change the name from the HKMS PTO to the HKIMS PTO. We will still be a non-profit organization with a new name. We will dissolve the old PTO and move funds over to the new one.

New Business:

Michele Oullette is our Lead Teacher of Student Life. Her main objectives are to create climate and culture within the two schools. She works to use proactive discipline and creates a system of positive student relationships. She is our athletic and club coordinator as well.

Student Directory- There will be a student directory for the Intermediate school. Krystina Medina will work on the 4th grade and we will find a parent to work on the 5th grade.

Book Fair dates will be locked in to fall over the craft fair weekend (December 7).

Vending machine in the cafeteria belongs to the PTO. We can possibly start utilizing this again. It can be programed to turn off during school hours.

Meeting adjourned: 8:24pm by Jon Leiberman

Next meeting: Wednesday, October 2, 2019

Respectfully submitted by Alisha McNamara